

Yinghua Academy Board Meeting Minutes  
June 9th, 2008

BOARD MEMBERS IN ATTENDANCE

Cindy Moeller, Michael VanKeulen, Sandy Doubek, Joe Yang, Kristina Schatz, Larry Yan

BOARD MEMBERS NOT IN ATTENDANCE

Doug Parish, Luyi Lien, Margaret Wong, Clark Liu

DIRECTOR IN ATTENDANCE

Betsy Lueth

VISITING

Ruth Straub

Ms. Moeller called the meeting to order at 6:38 pm

AGENDA

Mr. Yang made a motion to approve the agenda and Ms. Schatz seconded. Motion was approved unanimously.

05/28/08 BOARD MEETING MINUTES

After a couple of corrections, Mr. VanKeulen made a motion to approve the minutes from the 5/28/2008 board meeting. Mr. Yang seconded. Motion was approved unanimously.

DIRECTOR'S REPORT

ENROLLMENT

Current enrollment has not changed since last meeting. Current enrollment is at 152 students.

CURRICULUM

Academic Performances were well attended and enjoyed according to the survey feedback.

Testing is completed and being compiled.

Yinghua is preparing for the June 19 – 20<sup>th</sup> professional developing.

K teachers will attend three-day kindergarten training in late June.

The 4 newer teachers

FACILITIES

Finalized the plans for renovation for the 2008-2009 school year. Total costs will be approximately \$20,000. Final costs will need to be approved by Mr. Parish and Ms. Moeller.

FINANCIAL/GRANT

Yinghua will have some budget adjustments to make based on busing decision and salary negotiations.

## REPORTING

MN Humanities commission requires all FOA schools to send an Academic Plan Worksheet during the month of June. Academic Plan is currently in process. School is preparing for the annual audit.

## STAFFING

Yinghua has hired two teachers for the next year. One from Colorado who was a Colorado Elementary teacher and one teacher is from Oregon. Both will be locating in July. One teacher was hired from Singapore, originally from Shanghai. Search for the 5<sup>th</sup> grade teacher has begun and there are currently 15 applications. Interviews will begin in June. Yinghua is still identifying all the staffing needs based on changes in staffing. This will be complete end of June.

## STUDENTS/FAMILIES

Wait lists for the 2008 – 2009 school year for K, 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>. There are 3 spaces in 4<sup>th</sup> grade and 6 spaces in 5<sup>th</sup> grade. Summer school has 28 attendees in session one and 29 attendees in session two.

## UPDATES/OLD BUSINESS

### FINANCIALS

May 2008 Financials – Yinghua is ahead in revenue but there are still expenses that will be coming in the next few months.

### FACILITIES

Mr. Yang stated the committee met on June 9th and are beginning to review the outline of the space requirements and study the 3 facilities toured by the committee. In addition, continuing to identify property and space.

### MARKETING STRATEGY

Ms. Schatz handed out to the board for review, the Yinghua Academy tri-fold 6-panel brochure that the committee has been working on. Ms. Schatz asked the board for feedback in writing by Monday June 16<sup>th</sup>.

Volunteers are still needed for the Dragon Boat Festival July 12<sup>th</sup> – 13<sup>th</sup> for 2-hour segments between 9:00 am – 4:30 pm. Several members of the board gave Ms. Schatz times available for volunteering at the Dragon Boat festival.

### ELECTION OF BOARD MEMBERS

The board reviewed the process for counting votes.

### REVIEW CONTRACT FOR FRIENDS OF ASCENSION

The board discussed and reviewed the Charter School Contract highlighted items and will continue working on this document so the board can review and approve at the June 30<sup>th</sup> board meeting

#### **BUSING WAIVERS**

Ms. Lueth brought to the board options for busing for the 2008 – 2009 school year, which includes several different models for the board to consider. After a lengthy discussion, the board made a decision to schedule a special meeting on Monday June 16th to further discuss busing and review budget scenarios.

#### **NEW BUSINESS**

##### **CONTRACT WITH INNOVATIVE SPECIAL EDUCATION SERVICES OF MN**

The board reviewed and discussed the contract for the 2008 – 2009 school for ISES, which is currently more than the 2007 – 2008 school year. The costs are comparable with other vendors of special education services. Ms. Schatz made a motion to approve the ISES, Mr. VanKeulen the seconded the motion. Motion approved unanimously.

#### **ADJOURNMENT**

Ms. Schatz made a motion to adjourn the meeting and Mr. Yang seconded the motion. Approved unanimously.

Meeting was adjourned at 8:45 pm.