

## Yinghua Academy

### Minutes of September 7, 2006 Board Meeting

#### Board Members in Attendance

Zhining Chin, Sandy Doubek, Cindy Moeller, Doug Parish, Kristina Schatz, Michael VanKeulen, Margaret Wong, Jennifer Yan, Larry Yan

#### Director (in Attendance)

Besty Lueth

#### Others (in Attendance)

Peter Avirom (teacher)

Ms. Moeller called the meeting to order at 6:30PM. Mr. Parish moved the approval of the minutes. Ms. Doubek seconded. Mr. Van Keulen moved the approval of tonight's agenda. Mr. Yan seconded. Both the minutes and agenda were passed unanimously.

#### Report from the Director

Mrs. Lueth informed the board of the enrollment situation in Yinghua Academy. She suggested that other communities need to be reached in future recruiting activities. She also told board members that the first couple of days of school went very well. She shared her ideas about some issues: the need of special education IEP evaluation, allocating more money for hiring more staff, coming up with long-term budget plan with the consideration of money for staff development, and helping getting licensure.

#### Updates/Old Business

--Financial Update: Mr. Parish informed that the federal planning grant of \$30,000 has been approved. Now that the number of students who will be enrolled at Yinghua this year is known, Mrs. Lueth and Mr. Parish will update the budget.

--YACA Update: Ms. Doubek informed the board of the updated activities planned by YACA in terms of fundraising issues and other related events. She also told the board that October 11 would be the first YACA meeting for all interested parents.

At the meeting board members who have a Target Card were encouraged to designate Yinghua Academy as the school to which Target's contribution should go.

--Discussion of Yinghua Academy By-Laws

Time was spent discussing the elections of board members. It was agreed that staggering board-member terms is a good solution so that board members will not be replaced all at once.

#### New Business

--News was shared at the meeting that the teacher from AFS has moved on to a placement at a St. Paul high school. This is a better fit for her since she is a high school teacher in China and wants to have a high school placement during her year here in the U.S.

--Mr. VanKeulen shared the information that he was contacting Best Buy to explore the possibility of Best Buy's sponsorship. At the meeting, Ms. Moeller proposed that a temporary fundraising and grant-writing committee be established with Ms. Schatz being the chair. Ms. Schatz agreed to develop a plan by the end of October. Ms. Moeller told the board that she is in the process of submitting a grant application to the Chinese Heritage Foundation, since their deadline is September 15.

At 8:30 Ms. Moeller moved for adjournment. Mr. VanKeulen seconded. The board unanimously passed the motion.