

**YACA Board Meeting Minutes**  
**February 16, 2010**  
**Yinghua Academy**  
**FINAL**

Ms. Parish called the meeting to order at 6:40 p.m.

**Board Members Present**

Wendie Lindberg, Ana Ly, Naomi Mueller, Coley Murphy, Sandy Norris, Jean Parish, Ruth Straub

**Board Members Not Present**

Tess DeGeest, Susan Green, Todd Harmsen

**Visitors**

Alison Parks, Yinghua Academy Volunteer Coordinator

**Agenda**

The agenda was approved unanimously.

**Minutes**

Ms. Ly made a motion to approve the minutes of the January 12<sup>th</sup> meeting. Ms. Parish seconded the motion; the motion was approved unanimously.

**Public Forum**

No one attending.

**New Business**

None.

**Standing Reports**

**Chair/ Co-Chair:**

Ms. Parish noted that Ms. Lueth would speak at the May General Membership meeting. The Board agreed that she would be the main speaker. Ms. Parish will ask Ms. Moeller to do a state of the school talk.

**Secretary:**

Ms. Lindberg asked for feedback on the draft survey for the February General Membership meeting. Ms. Lindberg reviewed options for reporting the Board's volunteer hours. She agreed to send a monthly form via email and to provide a paper form at each Board meeting, as an alternate. Ms. Lindberg will update Ms. Parks' online volunteer hours spreadsheet on a monthly basis.

**Treasurer:**

Ms. Norris distributed the Treasurer's report. Checks received to date for the Red Envelop Campaign total \$4,200.

**Volunteer Coordinator:**

Ms. Parks noted that her topics have been covered in the Secretary and Treasurer reports.

**School Board Liaison:**

Ms. Mueller reported that the school received a StarTalk grant in the amount of \$99,967 that will be used to partially fund Yinghua's summer program.

**Classroom Coordinators:**

The teacher appreciation gift of dinner at the Tea House after the Chinese New Year performances was appreciated.

**Subcommittee Reports****Fundraising****Red Envelope Campaign.**

No report. A backpack flyer is scheduled for Friday February 19<sup>th</sup>. Ms. Parish will send a reminder on the parent listserv.

**Education**

The next General Membership meeting is scheduled for Saturday, February 27<sup>th</sup> at 10:00. Carl Schlueter will be the speaker and the topic will be character education. Ms. Parish will request that Mr. Schlueter or Ms. Moeller open the building and she will prepare an agenda. Ms. Ly will handle childcare checkin. Ms. Lindberg will handle food and beverages. Ms. Ly will prepare a sign up sheet for members who may be interested in serving on the Board. Ms. Straub will inventory supplies including name tags, plates, cups, etc.

She also reported that Yinghua's childcare providers will not be able to staff childcare at this meeting. Marsha Anderson, Yinghua Care Coordinator, referred YACA to an organization that can handle this and Ms. Parish will follow up. The next newsletter should include the childcare sign up form for this meeting.

**Artistic Partnerships**

Ms. Parish reported that in her regular meeting with Ms. DeGeest and school administrators Ms. Lueth and Mr. Schlueter, they agreed that administration of the Artistic Partnerships programs could now be transitioned to Yinghua. Mr. Schlueter will coordinate these programs which currently include the Science Museum, Minneapolis Institute of Arts, The Children's Theater, Young Audiences, and the Northern Clay Center. YACA will continue raising money for the partnerships and getting volunteers. An Artistic Partnership liaison on the YACA Board was suggested for the next group of Board members.

**Newsletter.**

Ms. Straub will copy and distribute the February newsletter tomorrow.

**School and Family Events and Grounds**

No reports.

**New Business**

Ms. Parish reminded the Board to continue recruiting for future YACA Board members. Anyone interested should be invited to the next Board meeting in March.

Ms. Parish asked that the Board review the By-Laws prior to the March meeting.

**Adjourn**

Ms. Parish adjourned the meeting at 7:45 p.m.

Next Board Meeting date is scheduled for 7:00 pm, Monday, March 15th, at Yinghua Academy.