

**YACA Board Meeting Agenda**  
**Wednesday January 17<sup>th</sup>, 2007**  
**Perkins Restaurant County Road B**  
**final**

**Board Members in Attendance**

Cindy Moeller, Sandy Doubek, Christina Erickson, Janine Trutna, Jean Parish, Aura Lee Besse, Jennifer Daul

**Board Members Not In Attendance**

Meeting was called to order at 6:40 pm

**Review and Approve Agenda**

Under New Business: Add Uniform Exchange or Sale

Under Old Business: FCC Chinese New Year Table

Treasurer report 501(c) (3)

**Review and Approve minutes from last meeting**

A few corrections were made to the Bylaws section from the December 2006 meeting minutes.

Ms. Daul made a motion to approve the minutes of the December 2006 meeting with corrections.

Ms. Besse seconded the motion.

Motion passed unanimously.

**Standing Reports**

**Chairs:**

By-Laws – Section VIII. Elections A, B, C, D and E of the YACA By-Laws were reviewed and updated. Ms. Daul will make the updates to the By-Laws and send the to the board prior to the February 27<sup>th</sup>, 2007 meeting.

**Secretary:**

Ms. Doubek gave a report on Yinghua Academy and some of the strategies on marketing for enrollment and an update on grant writing.

**Treasurer:**

Finance – Ms. Parish gave a financial update on the Direct Drive Fund. To date we have received four envelopes for a total of \$550.00. Ms. Parish will be sending a reminder to the parents in couple of weeks.

501 (c) (3) update - Ms. Besse gave an update on the benefits and drawbacks of a 501 (c) (3).

Benefits of a 501 (c) (3) are,

- Tax exemption federal and state
- Tax-deductible donations to parents
- Receive public funds and get grants

- When you incorporate it reduces any personal liability for the board members
- Free radio and public service announcement

Drawbacks of a 501 (c) (3) are,

- Time consuming, restrictive on how you have to run your corporation
- Expensive, \$500.00 to run each year, if you utilize MAP for non profits to set up and run the books it is an additional \$500.00 a year + set up fees.
- If you don't bring in \$5,000 a year you don't pay taxes anyway. Most organizations can apply to be a non-profit for the state and won't be taxed on \$10,000 a year.

Some of the questions concerning YACA getting their own 501 (c) (3) are,

- Is the money worthwhile?
- How much are we anticipating each year?
- If we become a 501(c) (3) is it going to be a benefit to the school?
- If we get bigger it could affect the school's budget if our funds are running through the school budget?

Boards concerns are that we are not large enough to support the YACA getting a 501 (c) (3). It is easier to become a state non-profit vs. a federal non-profit. The accounting becomes difficult the larger the school becomes. Also there is a concern for board turn over and treasurer experience. Board recommended that Ms. Besse look into other charter schools and get more information from the school board including timing for moving forward on YACA getting a 501 (c) (3) status.

#### **Sub-committee's:**

Direct Drive – Ms. Trutna was not able to look into the pay pal option prior to the Direct Drive, but will look into it for upcoming fundraisers. Ms. Trutna handed out the Direct Drive Thank You Note. Board suggested that Director Leuth's name be added to the Thank You Note since her name was on the original letter.

Spring Culture Fair – Ms. Parish stepped down from being one of the co-chairs for the committee. Board discussed having the sub-committees for the Spring Cultural Fair defined. Ms. Trutna volunteered to identify possible subcommittees for the Spring Cultural Fair.

Board discussed separating the Spring Cultural Events into two events. One event would be a Children's Spring Cultural Fair at the end of the year and a Parent Event in the fall of 2007.

Board decided to focus on the Children's Spring Cultural Fair, which would include: Chinese Games and Cultural Events for the kids and a couple of fundraising options. Ms. Doubek will review with Director Lueth and the Yinghua Academy board at the next meeting. In addition, possibly moving the date of the Children's Spring Cultural Fair to Friday June 1<sup>st</sup> or June 8<sup>th</sup>. YACA Board would also recommend inviting the new parents for the 2007 - 2008 kindergarten classes. Ms. Doubek will send an update to the

YACA board after the January 29<sup>th</sup> board meeting. Ms. Parish will send an update for volunteers on the parent list for the spring event.

Ms. Doubek suggested we look into creating greeting card packets as a fundraising idea using the Yinghua Academy's children's artwork or selling Yinghua Academy yearbooks. Ms. Doubek will look into getting more information and report back to the board at the next meeting.

**Old Business:**

FCC Chinese New Year - Yinghua Academy will have a table at this year's FCC Chinese New Year.

**New Business:**

Summer picnic – discussion moved to the February meeting

Special projects/artistic partnerships/academic partnerships – discussion moved to the February meeting.

Uniforms Re-sale: Discussion was held around the resale of the Yinghua Academy school uniforms, Ms. Trutna suggested setting up a swap day for people to sell their goods. Ms. Parish suggested we ask parents to donate their old uniforms to YACA to sell, or Mothers with Multiples idea. Possibly a picnic with a uniform swap? Board decided to discuss this at the February meeting.

**Adjourn at:** 9:05 pm

Ms. Daul motioned to adjourn the meeting

Ms. Besse seconded the motion.

**Meeting dates:** Feb 28<sup>th</sup>, March 14<sup>th</sup>, April 18<sup>th</sup>

**General Membership Meeting:** March 28<sup>th</sup>