

**YACA Board Meeting Agenda**  
**Wednesday February 28<sup>th</sup>, 2007**  
**Yinghua Academy**

**Board Members in Attendance**

Cindy Moeller, Sandy Doubek, Christina Erickson, Janine Trutna, Jean Parish, Jennifer Daul, Aura Lee Besse

**Board Members Not in Attendance**

Meeting was called to order at 6:38 pm

**Review and Approve Agenda**

Additions to Agenda –

- Yinghua Board Update
- Review By-Laws – Election Section
- Process 501 (c) (3) update
- Strategic Planning Committee update

**Review and Approve minutes from last meeting**

Ms. Daul forwarded a motion to approve the minutes from the January 17<sup>th</sup>, 2006 board meeting with corrections.

Ms. Trutna seconded.

Motion passed unanimously.

**Standing Reports**

**Chairs:** Review of By-laws – The following modifications were made:

- IV. Changed name to General Membership
- V. Changed name to General Meetings
- Reviewed and Modified Sections; VI. Officers, VIII. Elections, IX, YACA Board.

Further discussion was held around Elections and the Election process. Ms. Daul will create an outline for the YACA board election process and present to board at the March 14<sup>th</sup>, 2007 meeting for review.

**Secretary:** No formal report. Ms. Doubek made a recommendation to the board to consider inviting new parents to the March General Membership meeting.

**Treasurer:** Ms Besse handed out a Register listing from June 1, 2006 – January 1, 2007. To date YACA has raised around \$6,009.00. Some clarification is still needed on where the art teacher funds are and how this is reported in the budget. Ms. Besse will get further clarification from Doug Parish and report at the March 14<sup>th</sup>, 2007 meeting.

**501 (c) (3) update:** Ms Besse gave an update on 501(c) (3) reviewed the information with the board. Ms. Besse contacted Paideia Academy and St. Croix Prep with no success for getting information on whether their parent groups have a 501 (c) (3) status. Ms. Moeller offered to call the Directors of both schools and Beth Topluk from Friends of Ascension to get more information.

### **Subcommittees**

**Direct Drive Update:** Ms.Trutna gave an update on the Direct Drive Campaign; to date we have raised around \$5,000. On March 12<sup>th</sup> there will an all school field trip to CAAM Chinese New Year dance performance at the College of St. Catherine.

**Yinghua Board Update:** Ms. Moeller gave the board some background information and an overview of the Yinghua Academy Special Board Meeting. During the special board meeting, the Yinghua Academy Board voted on enrolling fifty-kindergartens students for the 2007 – 2008 year, with two classrooms and two to three teachers (or two teachers and one teachers aid). The special meeting was called because the Yinghua Academy Board moved their meetings to once a month. The board currently has seven members. Two board members could not vote and one board member was out for the week. A special board meeting was held so all seven members could be in attendance. Five board members were allowed to vote on the enrollment decision.

**Spring Event:** Director Lueth recommended YACA organize a May potluck or play group for the new families who will be attending the 2007 – 2008 school year. Ms. Erickson recommended that we try to get new and current families together.

**Strategic Planning Update:** Ms. Moeller gave the board an overview on the Strategic Planning Committee. The Yinghua Academy Board has scheduled an additional board meeting for March and transforms the Strategic Planning Committee into a full board meeting with the possibility of the board meeting every three weeks instead of once a month. Ms. Moeller also shared with the board the structure of the Yinghua Academy Board Transitioning from a Founding Board to an Elected Board document.

### **Old Business:**

#### **General Membership Meeting:**

- To be held on March 28<sup>th</sup> - Ms. Trutna will create a “save the date” announcement to send to the parents via email and put on the YACA board.
- Meeting will begin at 6:30 pm –
- Dessert and Coffee provided by the YACA board
- Child Care will not be provided.
- Sign up sheet for volunteer opportunities

### **New Business:**

All new business items were moved to the March 14<sup>th</sup> meeting

- Artistic partnerships
- Clothing sale/exchange
- YACA website
- Spring Culture Fair 2008

Ms. Trutna forwarded a motion to adjourn the meeting

Ms Daul seconded

Meeting Adjourned at 8:31 pm