

YACA Board Meeting Minutes
Wednesday May 16, 2007
Yinghua Academy
final

Ms. Daul called the meeting to order at 6:32 pm.

Board Members In Attendance

Jennifer Daul, Janine Trutna, Jean Parish, Cindy Moeller, Christina Erickson, Aura Lee Bessie, Sandy Doubek

Board Members Not In Attendance

Observing

Clayton Black

Review and Approve Agenda

Ms. Moeller added one item to the Agenda under New Business.

Ms. Trutna made a motion to approve the agenda with changes.

Ms. Parish seconded.

Motion passed unanimously.

Review and Approve minutes from last meeting

Ms. Parish recommended that we minimize the information in Artistic Partnership and she will send information to attach with the minutes each month.

Ms. Trutna made a motion to approve the minutes with the Artistic Partnership change.

Ms. Parish seconded

Motion passed unanimously

Standing Reports

Secretary:

Ms. Doubek updated YACA Board Yahoo meeting minutes and calendar. Made a recommendation to the board to update the Website with future meeting dates. Ms. Doubek volunteered to communicate the meeting minutes and future meeting dates to Bob Kasten.

Communications:

Ms. Trutna removed the pictures from the fall general meeting. March meeting photos are now posted on the bulletin board. In addition to the day care sign up sheet for the May 30th YACA General Meeting.

Old Business:

May 30th General Membership Meeting

Ms. Erickson asked for all YACA board members to bring a dessert and refreshments for the meeting.

Agenda and meeting information was sent home in the kids' backpacks.

- Child Care:

Ms. Erickson relayed the information to the board that Mr. Yan is able to handle 7 to 1 ratio for toddlers (24 months and over) Bridget can handle a 15 to 1 ratio. Board discussed handling the return forms. Ms. Erickson and Ms. Besse will coordinate the return forms and money collection. Ms. Parish recommended making a list for check-in and checking-out of kids who are participating in childcare.

- Voting Method:

We have three candidates for the 2007 – 2008 YACA board. Ms. Erickson discussed the voting method that will be used at the May 30th meeting. Ms. Daul will create a ballet. Ms. Besse and Ms. Parish will count the votes.

- Other items for this meeting:

Ms. Moeller will give a state of the school report

Ms. Daul will bring nametags for adults and kids.

Ms. Moeller discussed having some networking during the counting of the ballets.

Family mentors

- Letter to incoming families:

Ms. Trutna is modifying the January letter, which will be mailed out as a welcome letter from YACA for future parents.

Ms. Daul addressed envelopes to use for the welcome letter mailing.

Letter will be mailed week of May 21st.

- Phone calls to the families:

Ms. Erickson recommended we follow-up the letter with a phone call from one of the YACA board members. Ms. Parish will assign a list of names to each YACA board member to call as a follow-up. Ms. Daul made a recommendation to make follow up calls by May 31st Kindergarten Round up.

Summer schedule of events

- Back to school picnic in August

Ms. Moeller recommended that YACA have the same type of summer picnic as last year. Rent the double picnic shelter. Proposed dates are August 12th or August 19th at Newell Park. (Picnic dates has changed to August 26th, 2007) Alternative Location would be Como Park. Ms. Moeller will call Newell Park and/or Como Park

- Mulch day and Moving/Clean Up day proposed for Saturday August 25th. 10 – 1 pm (Mulch date changed to August 18th, 2007)
- Beach Day proposed for July 22nd Lake Johanna Beach 3 – 5 pm (Beach Day changed to July 18, 2007)

Summer event information will be included in the letter to new parents.

- 2007-2008 School Calendar

Ms. Daul and Ms. Erickson met with Ms. Lueth to discuss the calendar for 2007 – 2008 school year. Ms. Daul proposed that we create a sub-committee's with one of the YACA board as chair.

The board reviewed the committee list and identified which sub-committee that YACA would be involved with.

Committees -

1. Communications
2. Fundraising
3. Outreach
4. Festivals
5. Community
6. Grounds
7. Volunteer
8. Artistic Partnership.

After reviewing the list and further discussing, the board decided to pair the list to committees that YACA would be participating in or chairing. More discussion to occur at the June YACA board meeting

Teacher/Staff Appreciation

First round draft of the book is complete and with Ms. Lueth for review and feedback. Board discussed the importance of titling this book a Teacher Appreciation book and not a Year Book. Ms. Parish and Ms. Besse volunteered to bring cameras to the school and take the photos that are missing in the first draft missing and group photos of all of the classes to ensure all kids are pictured at least one time in the book.

By-Law's - Discussion on By-Laws were tabled until the June board meeting.

Artistic partnerships

Ms. Parish gave an update on Artistic Partnership. See notes attached to the minutes for full report.

Ms. Moeller forwarded a motion that Ms. Parish formalize the Artistic Partnership proposal in a letter with Aura Lee outlining the finance information with Christina sending a letter to parents in the student's back pack prior to the June 2007 meeting. The letter will outline the Artistic Partnership information which will be voted on at the June 2007 YACA board meeting.

Ms. Besse seconded the motion.

Motion passed unanimously.

New Business:

Meetings this summer

YACA will continue to have once a month meetings during the summer.

Blue Sky Guide

Ms. Daul will sign us up for Blue Sky fundraiser for the 2007 – 2008 school year by end of May. Advantage of committing by end of May is that the school will be able to make \$10/book.

Adjourn

Ms. Erickson adjourned the meeting at 8:53 pm

Next Meeting date: June 20th, 2007

General Membership Meeting: May 30th