

YACA Board Meeting Minutes
Monday December 17th, 2007
Yinghua Academy

Ms. Erickson called to order at 6:21 pm

Board Members Present

Janine Trutna, Jennifer Daul, Christina Erickson, Sandy Doubek, Cindy Moeller, Jean Parish, Aura Lee Besse,

Board Members Not Present

Clayton Black, Deb Volkert, Julie McCormick

Agenda

After a few changes to the agenda, Ms. Trutna made a motion to approve the agenda

Ms. Daul seconded the motion

Motion approved unanimously

Meeting Minutes

Ms. Daul made a motion to approve the minutes with changes.

Ms. Trutna seconded the motion

Motion approved unanimously

Standing Reports

Treasure's report:

Ms. Besse gave an update on our current finances. \$2533.70 is the current amount in the YACA checking account. All reimbursements have been paid and one outstanding invoice for stamps. 2007-2008 final budget is posted on the Yinghua Academy website.

Ms. Besse met with Mr. Jean Chaput who gave us the name of the company Legal Core who might be able to help out with our accounting practices.

Ms Besse stated that YACA would need to keep track of individuals who give more than 5,000 to the school over a 4-5 year course. Mr. Jean Chaput also recommended that YACA not seek a 501(c) 3 and stay under the Yinghua Academy because of the complications in accounting practices.

Ms. Besse announced to the YACA board that she is resigning as Treasurer due to personal reasons. The board discussed the best way to solicit parents to apply for the treasurer's position. After discussion, the board decided to work with the volunteer committee to get a list of potential parents who would like to be considered for YACA treasurer.

The board held discussion on where the YACA IRS and Bank Statements should now be addressed. It was decided by the board that all YACA IRS and Bank Statements should be addressed to Yinghua Academy's address.

Ms. Daul made a motion to change the address for YACA IRS and Bank Statements to Yinghua Academy.

Ms Parish seconded the motion

Motion approved unanimously

Chairs:

Ms. Erickson met with Ms. Lueth this month and updated YACA information to the on-line newsletter. The YACA newsletter will be sent out on the 1st Friday of each month, along with the school newsletter. All articles for the newsletter are due to Ms. Daul 7 days prior to the 1st Friday of each month.

Secretary:

Ms. Doubek discussed with the board Ms. Lueth's request for YACA to begin sponsoring fees for school event fees starting in the 2008- 2009 school year. After discussing the matter further the YACA board decided it was best to invite Ms. Lueth to one of the YACA meeting to further discussing future funding needs for YACA.

School board report:

Ms. Moeller gave the YACA board an update on 6th grade and beyond. We still have 3 options and the board will commit that no later than the 3rd of March the board will make a decision moving forward.

Subcommittees:**Artistic Partnership:**

Ms. Parish shared with the board how everyone is extremely very happy with the artistic partnership opportunities and how wonderful the volunteers have been to work with. January 8th and January 9th are the Minneapolis Institute of Arts museum tours which we may need a few more volunteers for both dates. There are 2 meetings in January, one with McPhail and one with Northern Clay Center to discuss future dates for their artistic partnerships. Vocal-Essence will have their events in January for the 3rd and 4th graders with training and going to the Ordway for a concert.

Library:

Ms. Trutna discussed the "Saturday Library Day" which will be the same day as the YACA General Membership Meeting. Library day will be from 10:00 am until 2:00 pm instead of noon to 4 pm as originally planned because of the open house at 3:00 pm that day.

Old Business**YACA 2008 Board Meeting Dates:** (all Thursday's 6:30 pm)

Jan. 17 (Off Campus)

Feb 21st

March 20th (Off Campus)

April 17th

May 15th

June 19th

2008 General Membership Meetings:

Saturday January 12th, 2008 10:00 am – 12:00 pm

Thursday March 6th 5:30 pm

Ms. Daul made a motion to approve the dates

Ms. Doubek seconded the motion

Motion approved unanimously

Great Gathering Fundraiser:

Ms Daul gave the board an update on Great Gatherings. Mr. Black is posting the Great Gatherings on the website. The fundraising committee will review Great Gatherings submits and respond to the

individuals who's Great Gatherings are approved. After further discussion the board decided that one of the YACA board members should to manage the signing-up and payment of Great Gatherings.

YACA General Membership Meeting:

Ms. Erickson reported to the board that we currently do not have a childcare option on Saturday January 12th General Membership meeting. Discussion was held around this subject. Ms. Daul volunteered to check with the MN Chinese Day Care center to possibly solicit some teachers for a fee of \$20.00/hr with a cap of 40 kids.

Food – YACA board is brining snacks – Ms. Parish is bringing coffee.

Ms. Erickson is not able to be there, so Ms Daul will lead the meeting. Ms. Doubek will be back-up lead if Ms. Dual is un-able to attend.

Meeting Agenda

- 10-15 minutes of social time, constructive networking, general announcements, state of the school report, speaker and
- 10:00-10:30 meeting
- 10:30-10:45 minutes of social time
- 10:45 – 11:45 speaker- Jodie James – Expressing Diversity in the Home

Ms. Moeller recommended that we close the meeting by announcing the speaker and ask everyone to get together to socialize. Ms. Erickson also recommended that we ask parents to have write questions on a note card. Ms. Parish will manage the list and greet attendees for childcare sign-up prior to the meeting. Announcement will go out on January 4th – due back by January 10th

New Business

New Parent Involvement Form:

Ms. Erickson brought up for discussion Ms. Burt's idea for Chinese speaking volunteers for the school. Ms. Burt has asked YACA to pay the \$15.00 fee for the background check. Ms. Lueth is further reviewing this from a safety and Chinese speaking perspective.

Ms. Doubek made a motion that at this time YACA would not fund the background fees based on precedence, or sponsor this idea because the board feels that this is the role of the school director.

Ms. Parish seconded the motion

Board approved unanimously.

YACA Logo Design:

Ms. Doubek presented to the board designs for the new YACA logo. The board picked out the top two choices which Ms. Doubek will show in a mast-head or template format at the next meeting

MAIN – Minnesota Advocates for Immersion Network

Has started a parents group. Ms. Erickson will update at a future meeting.

Adjourn

Ms. Erickson adjourned the meeting 8:39 pm.

Next Board Meeting date is Thursday, January 17th, 2008 6:30 pm