

**YACA Board Meeting Minutes**  
**Wednesday, June 11th 2008**  
**W.A. Frost**

Ms. Erickson called to order at 7:08 pm

**Board Members Present**

Janine Trutna, Jennifer Daul, Christina Erickson, Sandy Doubek, Cindy Moeller, Deb Volkert, Jean Parish, Sandy Norris, Clayton Black

**Board Members Not Present**

Julie McCormick

**Visiting**

Susan Green, Wendie Lindberg

**Agenda**

Ms Trutna made a motion to approve the agenda

Ms. Parish seconded the motion

Motion approved unanimously

**Meeting Minutes May 15th, 2008 YACA board meeting**

Ms. Trutna made a motion to approve the minutes.

Ms. Daul seconded the motion

Motion approved unanimously

**General Membership Meeting Minutes May 15th, 2008**

Ms. Volkert made a motion to approve the minutes.

Ms. Daul seconded the motion

Motion approved unanimously

**Standing Reports**

**Chairs:**

Ms. Daul thanked the outgoing board members and on behalf of YACA gave each out-going board member an thank you gift.

Ms. Lueth is looking for a library manager or point person to organize and manage the library. Ms. Lueth has asked YACA to take over the management of the school library. The responsibilities include getting volunteers to assist with the organization, entry of books into the catalog system and assisting with up-keep of the library. Ms. Moeller agreed to ask Ms. Lueth to assist with laying out a "grand plan" that YACA will use as guidance. Mr. Black recommended that YACA look at setting up 3-4 volunteers over the summer to donate time to the library. The board held lengthy discussions around various solutions to finding a person or forming a committee to manage the library and will discuss further at the July board meeting. No one on the YACA Board is able to take this on.

**Secretary:**

Ms. Doubek discussed with the board the management of the YACA list serve and agreed to add new board members, take out out-going members and re-assign moderator to Ms. Lindberg.

**Financials:**

Ms. Norris gave the current YACA financial report. After one recommended change to the budget, Ms. Daul made a motion to approve the budget for the 2008 – 2009 school year. Ms. Doubek seconded the motion and the motion passed unanimously.

**School board report:**

Ms. Moeller gave a school board report that included updates to staffing hires for the 2008 – 2009 school year.

**Subcommittees****Fundraising:**

Ms. Besse, Yinghua parent and former YACA Board member, has volunteered to take the lead on Great Gathering Fundraising ideas for the 2008 – 2009 school year. Ms. Besse has asked YACA board members to come up with some Great Gathering ideas to present at the July board meeting. The goal is to kick-off the Great Gathering Fundraising ideas at the Fall YACA picnic with a calendar of dates for the 2008 – 2009 Great Gathering events. Ms. Norris has volunteered to be part of the fundraising committee to assist.

**Volunteers:**

The board will be reviewing the YACA subcommittee volunteer list for the 2008 – 2009 school year at the July board meeting.

**501 c 3:**

Ms. McCormick and Ms. Norris will be forming a committee to begin mapping-out the timing and process for YACA to get their own 501 c 3 status.

**Old Business****Yinghua Academy and YACA Summer Events:**

June 23<sup>rd</sup> play date – Mr. Black and Ms. Daul will be attending on behalf of YACA

July 28<sup>th</sup> library event – Ms. Erickson will be attending on behalf of YACA

August 24<sup>th</sup> fall YACA picnic – Ms. Daul will be attending on behalf of YACA

Ms. Parish will be posting the YACA Summer Events on the Yinghua Academy Parent Yahoo listserv.

**Grounds:**

Ms. Volkert reported that the YACA clean-up day was successful. The shed on the side of the school building still needs to be fixed and painted.

**Welcome New Families:**

Ms. Erickson handed out to the board a script and a list of new parents to call. The YACA board members will be calling new members by June 30<sup>th</sup>

**Survey Results:**

Ms. Doubek will be handing over the YACA Survey results to Ms. Lindberg to use for the 2008 – 2009 General Membership meetings.

**Adjourn**

Ms. Erickson adjourned at 9:00 pm

Next Board Meeting date is July 16th, 2008 6:30 pm at J & S Coffee (Thomas and Hamline)