

YACA Board Meeting Minutes
August 12, 2008
J&S Bean Coffee Shop

Ms. Daul called the meeting to order at 6:45 p.m.

Board Members Present

Jennifer Daul, Jean Parish, Julie McCormick, Susan Green, Sandy Doubek (alternate Yinghua School Board member), Deb Volkert, Paul Scanlon, Wendie Lindberg.

Board Members Not Present

Clayton Black, Sandy Norris

Agenda

Ms. Parish made a motion to approve the agenda

Ms. Green seconded the motion

Motion approved unanimously

Meeting Minutes July 16, 2008 YACA board meeting

Ms. Parish made a motion to approve the minutes, with modifications

Mr. Scanlon seconded the motion

Motion approved unanimously

Standing Reports

Chair/ Co-Chair:

Ms. Daul discussed back to school night. There won't be an opportunity for YACA to speak but we will have a table with a newsletter and YACA information.

Ms. Parish discussed the YACA newsletter, indicating that the goal is do one once per month. The first one will go out at back to school night and will be send home in backpacks the first week of school.

There was discussion about providing some type of opportunity for parents to make corrections to the school directory.

Secretary:

Ms. Lindberg noted that changes to the Yinghua website were made with the YACA Board member names and the final bylaws. Final minutes from the June meeting are not yet posted. The YACA welcome letter is the past Chair's letter and should be updated by Ms. Daul.

Ms. Daul requested that the YACA meeting minutes be forwarded to Rebecca Kreitzer.

Treasurer's report:

Ms. Norris was not present. Ms Daul reported that YACA now has a code for the school's copy machine. Any receipts for reimbursement for YACA expenses need to be submitted within 30 days.

School Board report:

Ms. Doubek reported that the enrollment numbers are good for the coming school year and that a 5th grade teacher has been hired. Construction at the school has been completed. The facilities committee continues to tour facilities for the 2009-2010 school year. A fundraising committee on the School board has been established.

Fundraising:

- Great Gatherings. Ms. Daul reported that Ms. Besse (past YACA Board member and Great Gatherings volunteer) will be handing out a letter at back-to-school night which will also be included in the first mailing.

Education:

Ms. Green will coordinate with Cindy Moeller regarding the speaker at the October general membership meeting.

Artistic Partnerships:

Ms. Parish reported that Scientific Partnership with the Science Museum has been confirmed for September. She is preparing a summary on the Scientific and Artistic Partnerships for the teacher handbook and will do a parent communication as well.

Grounds:

Ms. Volkert reported that the school workday is this coming Saturday (August 16th). She has a list of tasks to do from Ms. Lueth and will send out a listserv reminder.

School & Family Events:

- Library/ Story night. Ms. Daul and Ms. Parish reported that this was well attended and made a few suggestions for this event next year.
- Kite Festival. Ms. Daul noted that the date has been changed to Thursday October 9th. This event was discussed and it was decided that due to the increased number of families and limited space the event will be a smaller scale this year and will include dessert and two crafts. Ms. Parish will do a flyer on this event.
- Picnic/ Potluck Sunday August 24th from 4:30 to 8:00 p.m. Set up will begin at 4:00. Shifts include: 4:00-6:00 - Ms. Lindberg, Ms. Volkert, Mr. Black, Mr. Scanlon; 5:00-7:00 Ms. Parish and Ms. Green. Ms. Norris was suggested for 6:00-8:00 and others will be available. Ms. Volkert will ask for volunteers for the uniform sale at the School Clean Up day.

501c(3): Ms. Parish reported that since the Yinghua School Board fundraising committee will also need 501c(3) status that it makes sense to do the process once. The Board Fundraising committee will be meeting August 14th and will discuss how to combine efforts. She noted that the funds can be kept differentiated.

Volunteers:

Ms. Daul asked Ms. Lindberg to send Kristen Swenson, Yinghua Volunteer Coordinator, the YACA Board agenda and minutes.

Old Business**Bylaws:**

The bylaws were reviewed and several changes were suggested and discussed. Ms. Lindberg will draft the changes and email to the group. The proposed changes will be reviewed and voted on at the September meeting.

New Business

Mr. Scanlon suggested a presenter for a future YACA General Membership meeting and Ms. Green agreed to follow up.

Adjourn

Ms. Daul adjourned at the meeting at 8:35.

Next Board Meeting date is September 11th at Yinghua Academy.