

**YACA Board Meeting Minutes**  
**September 11, 2008**  
**J&S Bean Coffee Shop**

Ms. Daul called the meeting to order at 6:45 p.m.

**Board Members Present**

Jennifer Daul, Clayton Black, Sandy Norris Julie McCormick, Susan Green, Deb Volkert, Paul Scanlon, Wendie Lindberg.

**Board Members Not Present**

Jean Parish, Cindy Moeller

**Agenda**

Ms. McCormick made a motion to approve the agenda

Mr. Black seconded the motion

Motion approved unanimously

**Meeting Minutes August 12, 2008 YACA board meeting**

Ms. McCormick made a motion to approve the minutes

Mr. Black seconded the motion

Motion approved unanimously

**Standing Reports**

**Chair/ Co-Chair:**

Ms. Daul shared the new YACA brochure. The plan for the YACA newsletter is that it will go out the first Friday of each month except for September which will go out next Friday. Any YACA flyers need to be submitted to Rebecca Krietzer by the end of the day Wednesday for Friday distribution. Any flyers that we prepare need to use the YACA logo and should go through Ms. Parish.

Ms. Daul thanked volunteers for the clean up day, the uniform sale, back to school picnic and back to school night.

The YACA General Membership meeting is scheduled for October 27<sup>th</sup> and will be discussed at the next YACA Board meeting. Ms Daul will follow up with Bridget Record regarding childcare needs during the meeting.

**Secretary:**

Ms. Lindberg reported that the YACA Board and General Membership meetings are posted on the Yinghua website. The Yahoo group calendar is updated. A notebook for YACA meeting minutes will be placed at Yinghua.

**Treasurer's report:**

Ms. Norris presented the current financial report. Ms. Volkert noted that the used uniform sale generated income of \$320.

**Volunteers:**

Ms. Daul asked Ms. Lindberg to send Kristen Swenson, Yinghua Volunteer Coordinator, the YACA Board agenda and minutes.

**School Board report:**

Ms Doubek and Ms. Moeller were not present. Ms Daul noted that Ms. Moeller will be sending a letter to Yinghua parents.

**Fundraising:**

- The used uniform sale was a success.
- Ms. Daul provided Ms. Besse, Great Gatherings Coordinator, with a sign-up sheet of volunteers who had signed up for Great Gatherings at back to school night.
- The Blue Sky Guide fundraiser will start October 6<sup>th</sup>. The goal is to sell 400 books and sales will be done on a per family rather than per child basis.
- 501c3. Members of the YACA Board Fundraising Committee met with the Yinghua School Board Fundraising & Marketing Committee. Yinghua is planning to establish a foundation – Friends of Yinghua. Friends of Yinghua and YACA will have distinct roles – YACA’s role will be project oriented and Friends of Yinghua will deal with large gifts and probably the direct drive.
- The YACA newsletter needs to include a note that people can designate their United Way donations for Yinghua Academy.

**Education:**

Ms. Green reported that the speaker for the October general membership meeting has been finalized. The meeting is scheduled for October 27<sup>th</sup> from 6:00 to 7:30 p.m.

**Artistic Partnerships:**

No report.

**Grounds:**

No report. Discussion about how often a school clean-up day should be held. No change was made.

**School & Family Events:**

- Ms. Daul reported that the Nourishment Team headed by Muree Larsen Bright and Ruth Hansen has scheduled meals for Teacher Appreciation Day and two other days as well as additional days of providing snacks for the teachers.
- Kite Festival. Ms. Daul will try to get more volunteers and asked others to as well. The festival will start at 6:00; set up will start at 5:00. The cafeteria and one kindergarten classroom will be used for crafts; the gym will be used for snacks. Yeh Laoshi’s classroom will be used for coats. The third grade classroom will be used for English story reading. YACA Board responsibilities:
  - Setup - Ms. Lindberg, Mr. Black, Mr. Scanlon
  - Clean up – Ms. McCormick
  - Refreshments – Ms. Green
  - Crafts – Ms. Daul, Ms. Volkert
  - Flyer – Ms. Parish
  - Police for crosswalk– Ms. NorrisVolunteers are also needed to greet people and assist with the above areas. Ms. Daul will provide craft materials to YACA Board members to pre-assemble.

**Old Business****Bylaws:**

The bylaws were reviewed.

Ms. Green made a motion to approve the bylaws as amended.

Ms. Daul seconded the motion.

Motion approved unanimously.

**New Business**

Mr. Green suggested a fundraising/Great Gathering idea for “Mabel’s Labels”. She will discuss the idea with Ms. Lueth.

Ms. Green made a motion to approve the fundraiser.

Ms. Volkert seconded the motion.

Motion approved unanimously.

Ms. Daul noted that Teacher Appreciation day is Monday September 29<sup>th</sup>. A banner will be made for the teachers and the children will sign the banner.

**Adjourn**

Ms. Daul adjourned at the meeting at 7:55.

Next Board Meeting date is Tuesday, October 7<sup>th</sup> at J&S Bean Coffee Shop.