

YACA Board Meeting Minutes
October 7, 2008
J&S Bean Coffee Shop

Ms. Daul called the meeting to order at 6:45 p.m.

Board Members Present

Jennifer Daul, Clayton Black, Sandy Norris, Susan Green, Deb Volkert, Wendie Lindberg, Sandy Doubek (Yinghua School Board representative).

Board Members Not Present

Jean Parish, Cindy Moeller, Julie McCormick, Paul Scanlon

Agenda

Mr. Black made a motion to approve the agenda.

Ms. Green seconded the motion.

Motion approved unanimously.

Meeting Minutes September 11, 2008 YACA board meeting

Ms. Norris made a motion to approve the minutes, with minor changes.

Ms. Volkert seconded the motion.

Motion approved unanimously.

Public Forum

No one attending.

Standing Reports

Chair/ Co-Chair:

Ms. Daul reported the staff of Yinghua expressed thanks to the volunteers and to YACA for the teacher appreciation day efforts.

The YACA newsletter has been printed for distribution. There was a discussion about various ways to distribute and post the newsletter. Ms. Parish will follow-up with Mr. Black on website posting.

Ruth Hanson, Yinghua Volunteer Coordinator, is tracking parent volunteer hours. YACA Board members will report volunteer hours to Ms. Lindberg at each meeting. Ms. Lindberg will track YACA Board members' volunteer hours and submit to Ms. Hanson monthly.

Secretary:

Nothing to report.

Treasurer:

Ms. Norris presented the current financial statement. She reported that Yinghua Academy requested payment for the summer library intern (funded by YACA) and it was agreed that the amount that the school owes YACA would be reduced by that amount. Expenses for the Kite Festival were reviewed.

There was discussion about flexibility within budget categories and the need for a communications line item. Ms. Norris will adjust budget lines and present at the next meeting.

Volunteer Coordinator:

Ms. Daul reported that Kristen Swenson, Yinghua Volunteer Coordinator, said that volunteer spots for lunch and recess are covered and substitutes are lined up as well.

School Board Liaison:

Ms. Doubek reported that total enrollment stands at 231 students. One bus is currently needed. Curriculum night was successful although attendance was lower than expected. Yinghua is working on a process for gifted and talented students. The School Board is continuing the search for a new facility for next year.

Fundraising:

- Blue Sky Guides. Ms. Daul reported that the packets have been distributed to the classrooms. Ms. Lindberg and Mr. Black will collect orders; Ms. Daul and Ms. Norris will fill orders.
- Great Gatherings. Mr. Black will talk with Aura Lee Besse, Great Gatherings Coordinator and report back to the YACA Board. Ms. Green reported that the Mabel's Labels Great Gathering has already taken in orders.

Education:

Ms. Green reported that arrangements have been made for the General Membership meeting scheduled for October 27th from 6:00 to 7:30 p.m.

Grounds:

No report.

School and Family Events:

- The Kite Festival is in two days and specific volunteer tasks were discussed.
- General Membership Meeting. Meeting is scheduled for October 27th with social time from 6:00-6:30 followed by Cindy Moeller's state of the school report, the YACA Treasurer report, and the guest speaker. YACA Board members will bring deserts. Childcare will be provided. Ms. Lindberg will draft a survey for the general membership and email to YACA Board members prior to the meeting. Mr. Black will look into offering a similar survey of the general membership on Survey Monkey.

501c3:

Status is on hold. YACA may need to pursue separate 501c3 status from Friends of Yinghua.

Old Business**Bylaws:**

No changes. Ms. Lindberg will send to Mr. Black to be posted on Yinghua's website.

New Business

No new business.

Adjourn

Ms. Daul adjourned at the meeting at 8:02.

Next Board Meeting date is Monday, November 10th at J&S Bean Coffee Shop.