

**YACA Board Meeting Minutes**  
**April 20, 2009**  
**J&S Coffee Shop**  
**FINAL**

Ms. Daul called the meeting to order at 6:40 p.m.

**Board Members Present**

Jennifer Daul, Wendie Lindberg, Julie McCormick, Jean Parish, Paul Scanlon, Deb Volkert

**Board Members Not Present**

Clayton Black, Susan Green, Sandy Norris, Cindy Moeller

**Others Present**

Coley Murphy

**Agenda**

Ms. Lindberg made a motion to approve the agenda. Ms. Parish seconded the motion. The motion was approved unanimously

**Minutes**

Ms. Parish made a motion to approve the minutes from the March 23, 2009 Board meeting. Ms. Daul seconded the motion. The motion was approved unanimously.

**Public Forum**

Introductions were made.

**Standing Reports**

**Chair/ Co-Chair:**

Ms. Daul reported that Ms. Lueth requested that a member of the YACA Board represent Yinghua Academy with the Minnesota Advocates for Immersion Education (MAIN) group. Board members should give this consideration and respond at the next Board meeting. Ms. Lueth also requested that the YACA Board consider spearheading letter-writing to legislators. The YACA Bylaws do not appear to prohibit this type of activity.

On Saturday May 2<sup>nd</sup> there will be a Community Ice Cream Social at the Putnam Recreation Center. Ms. Daul asked for a YACA Board member to attend. She will send an email out to the Board.

There are now 27 staff members at Yinghua. The YACA budget for yearbooks isn't sufficient to cover the purchase of 27 yearbooks. Refreshment money could be used for this.

There are currently five people interested in serving on the YACA board. Candidate statements are due to Ms. Daul by April 27. She will have them printed up on May 1<sup>st</sup> and sent out with the reminder for the next General Membership meeting. A reminder for childcare will also be included in this.

Ms. Parish reported that the Northern Clay Center started the tile project with the kindergarteners and new students today. The MIA program was reserved again for next year. Ms. Parish conducted a survey to get teacher feedback on the Artistic Partnerships and received useful feedback. Ms. Lueth may be hiring a music teacher for Yinghua so the status of the music partnership is pending.

The topic of bullying and tolerance was discussed. The Board noted that an update from Ms. Lueth on what the school is doing would be helpful for all parents.

**Secretary:**

Ms. Lindberg requested that all Board members forward their volunteer hours to her for the end of the school year so this can be reported to Ruth Hanson, Volunteer Coordinator.

**Treasurer:**

Ms. Daul distributed the current Treasurer's report. She noted that next year's budget will need an increased amount for yearbooks for staff. The YACA budget should be developed during the summer.

**Volunteer Coordinator:**

Ms. Daul reported on behalf of Kristin Swenson that Allison Krupa Parks will be the Volunteer Coordinator for the next school year.

**School Board Liaison:**

No report.

**Subcommittee Reports**

**Communications:**

Ms. Daul noted that the end of year parent survey needs to be ready for the May 8<sup>th</sup> YACA newsletter. Ms. Lindberg distributed a draft version of the survey for review. Comments were noted and she will send a revised version via email for group feedback. The intent is for the survey to be distributed in paper as well as providing an electronic link for parents to access.

Ms. Parish reported that two individuals have volunteered to prepare the YACA Newsletter – Janine Trutna and LeQue Heidkamp. Sarah Kirkwood will prepare the next newsletter, then turn it over to Ms. Trutna and Ms. Heidkamp. The YACA Vice Chair will continue to coordinate the newsletter with the volunteers.

**School and Family Events:**

Ms. Parish reviewed the status of the three summer events:

A playdate will be held June 22, 2009 from 6 to 8 pm at the Putnam School playground. Ms. Parish and Mr. Black will attend as YACA representatives and their phone numbers will be noted in the newsletter. This event will be cancelled in the event of rain.

Ms. Parish is researching swimming locations. Current options are the Lupient Water Park near the new school building and the Highland Park Pool. The date will be either Tuesday, July 21 or Wednesday, July 22. Ms. Lindberg and Mr. Scanlon will attend as YACA representatives.

The back-to-school picnic will be Sunday August 20 from 4:00 to 7:00 pm at the Putnam School location.

Ms. Daul noted that the General Membership meeting is scheduled for Thursday, May 7<sup>th</sup>. Ms. Lindberg will help with setup, Ms. Parish will coordinate childcare, Ms. Lindberg will coordinate donation of refreshments, Ms. Green will continue to coordinate with the speaker, Ms. Parish will coordinate the prize drawing, Ms. Lindberg will prepare a ballot for the election, Mr. Scanlon, Mr. Black and Ms. Lindberg will count the ballots. Ms. Daul requested that each board member stay to help with clean up.

Ms. Daul noted that the new family phone calls should begin at the end of May. There are about 75 new families to contact and the board members can divide up the list.

**Fundraising:**

No report.

**Education:**

No report.

**Grounds:**

Ms. Daul reported that Ms. Lueth is putting together a schedule for all the tasks associated with moving to and preparing the new building and she will let Ms. Daul and Ms. Parish know what assistance is needed.

**Old Business**

No old business.

**New Business**

Ms. Parish distributed draft copies of two documents she and Ms. Daul had prepared: Guiding Principles of YACA Meetings and Board Member Responsibilities. She requested that board members review these and provide feedback at the next meeting.

**Adjourn**

Ms. Daul adjourned at the meeting at 8:05.

Next Board Meeting date is scheduled for May 19; location to be determined.