

**YACA Board Meeting Minutes**  
**May 19, 2009**  
**Yinghua Academy**  
**FINAL**

Ms. Daul called the meeting to order at 6:35 p.m.

**Board Members Present**

Clayton Black, Jennifer Daul, Susan Green, Wendie Lindberg, Cindy Moeller, Sandy Norris, Jean Parish, Deb Volkert

**Board Members Not Present**

Julie McCormick, Paul Scanlon

**Agenda**

Ms. Volkert made a motion to approve the agenda. Mr. Black seconded the motion. The motion was approved unanimously

**Minutes**

Ms. Parish made a motion to approve the minutes from the April 20, 2009 Board meeting. Ms. Norris seconded the motion. The motion was approved unanimously.

Ms. Parish made a motion to approve the minutes as amended, from the May 7, 2009 General Membership meeting. Ms. Norris seconded the motion. The motion was approved unanimously.

**Public Forum**

No one attending.

**Standing Reports**

**Chair/ Co-Chair:**

Ms. Daul announced the new officers elected at the General Membership meeting – Tess DeGeest, Todd Harmsen, Ana Ly, and Ruth Straub. The bylaws related to elections were discussed and should be reviewed by the Board.

Ms. Daul requested that a thank you message be included in the next YACA newsletter and anyone who did not receive a receipt should contact Ms. Norris for a receipt.

The next Board meeting is scheduled for June 18<sup>th</sup> at W.A. Frost. The July meeting is scheduled for July 8<sup>th</sup>, but may be rescheduled with input from the new Board members.

Ms. Lueth has invited all YACA Board members to a volunteer open house lunch at Yinghua. This event is scheduled for Thursday, June 4<sup>th</sup> from 11 am to 1 pm.

Ms. Parish reviewed the previously distributed documents “Board Responsibilities” and “Guiding Principles”. The documents were discussed. Ms. Parish made a motion to approve the documents, as amended at attachments to the YACA Bylaws. Ms. Green seconded the motion. The motion passed unanimously.

**Secretary:**

Ms. Lindberg requested that all Board members forward their volunteer hours to her for the end of the school year so this can be reported to Ruth Hanson, Volunteer Coordinator.

**Treasurer:**

Ms. Norris distributed the current Treasurer's report and proposed budget for the YACA 2009-2010 budget. The Red Envelope funds are deposited in Yinghua's bank account in order for the deductions to be tax deductible. Next year's budgeted Red Envelope funds added to the balance that Yinghua has from YACA is \$26,918. This money is intended to support the 2009-2010 school year and to seed the 2010-2011 programs. Ideas on what to designate part of this money (approximately half) were discussed. Ms. Norris requested that additional ideas, cost estimates, and priorities be forwarded to her. She will submit these ideas to Ms. Lueth and she will meet with Ms. Lueth, Ms. Daul and Ms. Parish to review these ideas and obtain additional ideas and input from Ms. Lueth.

**Volunteer Coordinator:**

No report.

**School Board Liaison:**

Ms. Moeller reported that Mary Ann Choy, YA Board member, is working on planning the school move logistics with Ms. Lueth. A closing date of June 1<sup>st</sup> has been scheduled for Charter School Development Corporation to purchase the Putnam building.

The request for a waiver of having a teacher majority on the school board was denied by the MN Department of Education. However, the omnibus education bill which was recently passed may have changed the law requiring a teacher majority. Ms. Moeller is looking into this. The YA Board elections will proceed as planned.

The YA Board is waiting to hear on the expansion plan for K through 8<sup>th</sup> grade.

**Subcommittee Reports**

**Communications:**

Ms. Lindberg reported that Mr. Black had created the end of year parent survey on Survey Gizmo and is working. The brief parent feedback form from the May General Membership meeting was distributed. She will summarize results from all the parent surveys in addition to the end of the year survey for review by the YACA Board this summer to plan events for the 2009-2010 school year.

**School and Family Events:**

Ms. Parish reviewed the status of the three summer events.

The location for the play date scheduled for June 22, 2009 from 6 to 8 pm has been moved back to Newell Park. There will be some construction underway at the Putnam School during that time.

Ms. Parish presented information on the cost and logistics for the Lupient Water Park in Minneapolis. The date will be Wednesday, July 22. Ms. Parish proposed renting four shelters at the pool at a cost of \$100 for the four. This was approved. Ms. Parish arranged for a group permit for reduced entry fees for Yinghua families.

The back-to-school picnic will be Sunday August 20 from 4:00 to 7:00 pm at the Putnam School location.

The June and July dates will be cancelled in case of rain. None of the events are 'drop-off' events.

Ms. Daul noted that the new family phone calls should be completed by Wednesday, May 27. There are about 75 new families to contact. The list was divided so that each Board member was given about nine families to call.

Ms. Daul will attend Kindergarten roundup to represent YACA and will have volunteer sign-up forms.

Ms. Green created labels to put in the yearbooks that YACA will be giving the YA teachers and staff.

**Fundraising:**

No report.

**Education:**

No report.

**Grounds:**

No report.

**Old Business**

No old business.

**New Business**

Ms. Parish was asked by the YA School Board to discuss the capital campaign. She distributed the packet and discussed the campaign which is a fundraising effort for the building renovations and the move. The goal is \$200,000. She requested that YACA Board members respond this week.

**Adjourn**

Ms. Daul adjourned at the meeting at 8:40.

Next Board Meeting date is scheduled for June 18 at W.A. Frost.