

**YINGHUA ACADEMY BOARD OF DIRECTORS**

**Regular Meeting Minutes**

Monday, August 17, 2020 6:00 p.m.

Zoom Meeting: <https://zoom.us/j/91395375553>, Meeting ID 913 953 75553

**Board Members in Attendance:** Amanda Schneider (Chair), Suzanne Reider (Treasurer), Nathan Bode (Secretary), Cindy Bursell, Brooke Darrah-Hage, Paul Haller, Joel Luedtke, Cindy Moeller, Joel O'Malley, Evan Owens, Erica Rasmussen and Charles Robinson

**Board Members Not in Attendance:** Eric Foster

**Executive Director in Attendance:** Susan Berg

**YACA Representative in Attendance:** Becky Wright

**Public in Attendance:** Abigail Pribbenow, Luyi Lien, Vuong, Dobbs iPhone, Shannon Hinz, and Danielle Jeperson

I. CALL TO ORDER

Ms. Schneider called the meeting to order at 6:02 p.m.

II. APPROVALS (20 minutes)

a. 8/17/2020 Agenda

Ms. Schneider presented the agenda with additional agenda item for MDE Identified Official with Approval. Mr. Luedtke asked that a Development Committee update be added to agenda.

**The MOTION by Ms. Moeller to approve the agenda as amended was seconded and passed.**

b. 7/20/2020 Regular Meeting Minutes

Ms. Schneider presented the minutes for the July Board meeting.

**The MOTION by Ms. Bursell to approve the minutes was seconded and passed.**

c. 8/11/2020 Special Meeting Minutes

Ms. Schneider presented the minutes for the Special Board meeting. Minor edits were recommended by Ms. Berg. A question arose regarding the recording of no votes on a passed motion. The topic was referred to the Governance committee for

a guidance. A vote on the 8/11/2020 Special Meeting Minutes was deferred until the September Board meeting.

d. Identified Official with Authority

Ms. Schneider recommended that Susan Berg be Minnesota Department of Education (MDE) Yinghua Academy Identified Official with Authority.

**The MOTION by Mr. Luedtke to approve Mrs. Berg as the Minnesota Department of Education Identified Official with Authority was seconded and passed.**

III. FINANCE / FACILITIES UPDATE (7 minutes)

a. July Financials

Ms. Reider summarized current financials, which are 8% complete for the 2020-21 fiscal year. Expenditures are at 6%, revenues are at 7%. There is currently a total net income of \$119,832 across all funds. The Q Comp expense is high as expected as it gets paid out in the he first part of the year. Per MDE there is pending legislation from the Coronavirus Relief Funding that may provide more revenue from the state of Minnesota.

IV. GOVERNANCE UPDATE (13 minutes)

a. Policies – 2<sup>nd</sup> d Readings

- a. 419 – Tobacco Free Environment
- b. 417 – Chemical Use and Abuse
- c. 501 – School Weapons Policy
- d. 406 – Form – Public and Private Personnel Data
- e. 406 – Public and Private Personnel Data

Dr. Haller gave an update on the polices on the 2nd reading.

b. Policy for Approval

- a. 808 - COVID-19 FACE COVERING POLICY

Dr. Haller provided additional background on the emergency approval of a new mask policy. The policy will be revisited in the next 12 months. Dr. Haller researched the recommendations of different face coverings. The bottom line is there is uncertainty on the best face coverings. His recommendation is to approve the face coverings as

presented by MSBA. Ms. Berg recommends removing Scarf and Bandanas from the model policy.

**The MOTION by Dr. Haller to approve the Yinghua Academy Policy 808 as amended was seconded and passed.**

V. EXECUTIVE DIRECTOR UPDATE (20 minutes)

Ms. Berg gave an update on the Hybrid and Distance Learning model. The Parent Survey closed last Friday. There are currently 847 students enrolled for the upcoming school year with 207 students requesting Distance learning model and 640 students requesting the Hybrid model. There will be a maximum of 14 students in each class. The school was able to honor every families request relative to Group A or B relative to the Hybrid Learning model.

Ms. Berg continued by providing information on the preparation for the start of the school year. There are 9 new teachers that started last Friday. The entire staff returned remotely this week. The teachers are excited to return to work.

Ms. Rasmussen presented a demo of her virtual classroom.

VII. PUBLIC COMMENT (0 minutes)

None

VIII. DEVELOPMENT COMMITTEE UPDATE (5 minutes)

Mr. Luedtke provided a brief update from the last Development Committee meeting. They are pursuing a special fundraising campaign in partnership with YACA. There will be more details to share soon.

IX. ADJOURN

Ms. Schneider concluded the meeting.

**The MOTION by Ms. Darrah-Hage to adjourn at 7:07 p.m. was seconded and passed.**

Minutes drafted by Nathan Bode

Approved by vote of Board on: 9/21/2020